

EMERGENCY TELEPHONE SYSTEM BOARD

MEETING August 16, 2007

D.C. Art Weber, Chairman, called the McHenry County Emergency Telephone System Board to order August 16, 2007, at 9:05 AM at the Woodstock Police Department, Woodstock, IL for a regular meeting.

MEMBERS IN ATTENDANCE: Art Weber, Chairman, Sgt. Dick Johns Vice Chairman, Chief Jim Saletta, DC Dennis Harris, Captain David Shepherd, Sgt. Bob Harper, Jim Molnar and John Shay.

MEMBERS ABSENT: Chief Ken Rydberg, Lt. Andy Oparyk, Sgt. Rich Solarz, and Director Barry Valentine.

STAFF IN ATTENDANCE: Tiki Carlson, Coordinator, Wileen Peterson, Robin Gibbs, Admin Specialists, Ryan Cypher, Technology Specialist.

VISITORS: Deb Palmsiano, CLPD; David Holmstock, Curt Hinton, Matt Tapp, Chip Craig, James Kelt, GTG; Brian Hitchcock, SEECOM; Brian Knop, MCSO; Tim Harris, MCPD, Ken Caudle, Huntley FD; Mary Christiansen, ALGFD; Denise Wills, Huntley PD.

ADDITIONS OR CORRECTIONS TO THE MINUTES: None

MOTION: by Deputy Chief Harris, second by Sgt. Johns, to accept the July 19, 2007, minutes. All members present voted AYE. Motion passed.

CORRESPONDENCE: Lake in the Hills PD submitted a letter to the L&J committee requesting to change their member. It will go before L&J on August 20th.

TREASURER REPORT: The Treasurer's report was submitted. Balance as of July 31, 2007, was \$2,706,249.55 in the General Account.

MOTION: by John Shay, second by Captain Shepherd, to accept the Treasurer's Report as submitted and place on file for future audit. A roll call vote was taken. Members voting AYE: Harper, Harris, Johns, Molnar, Saletta, Shay, Shepherd, and Weber. Members voting NAY: none. Motion passed.

BILLS: Board members reviewed the bills.

MOTION: by John Shay, second by Sgt. Johns, to approve the 290001 expenditures in the amount of \$107,106.89, 290100 expenditures in the amount of \$413.00, for the month of July. A roll call vote was taken. Members voting AYE: Harper, Harris, Johns, Molnar, Saletta, Shay, Shepherd, and Weber. Members voting NAY: none. Motion passed.

COMMITTEE REPORTS:

FINANCIAL: Tiki presents the FY07-08 budget to the L&J committee on Monday the 20th.

MOTION: No Report.

TECHNICAL:

- Request for approval to purchase a new production server to replace one that is having performance issues.

MOTION: by Jim Molnar, second by Sgt. Harper, to purchase a new HP server and components for an amount not to exceed \$1,557.38. A roll call vote was taken. Members voting AYE: Harper, Harris, Johns, Molnar, Saletta, Shay, Shepherd, and Weber. Members voting NAY: none. Motion passed.

- Request for approval to purchase a laptop for the new technology specialist employee.

MOTION: by Jim Molnar, second by John Shay, to purchase a laptop in the amount not to exceed \$1989.00. A roll call vote was taken. Members voting AYE: Harper, Harris, Johns, Molnar, Saletta, Shay, Shepherd, and Weber. Members voting NAY: none. Motion passed.

- Request for approval to proceed with CAD6 and ISIS upgrades which require licensing and hardware.

MOTION: by Jim Molnar, second by Captain Shepherd, to proceed with the CAD6 and ISIS upgrades. The amount for licensing, support, and hardware is not to exceed \$115,325. A roll call vote was taken. Members voting AYE: Harper, Harris, Johns, Molnar, Saletta, Shay, Shepherd, and Weber. Members voting NAY: none. Motion passed.

- Request for approval to purchase a new server if deemed necessary for the Mobile 5.0/ISIS upgrade. The upgrade is scheduled for the beginning of October, and if needed there will not be enough time after the September meeting to place an order.

MOTION: by Jim Molnar, second by John Shay, to purchase a new MDB/ISIS server and software if deemed necessary during hardware review in an amount not to exceed \$14,675.00. A roll call vote was taken. Members voting AYE: Harper, Harris, Johns, Molnar, Saletta, Shay, Shepherd, and Weber. Members voting NAY: none. Motion passed.

PERSONNEL: No Report

TRAINING: The EMD class begins today on August 16th, and will run for 5 weeks on consecutive Thursdays.

PSAP: No Report

GRANT WRITING: No Report

DISCUSSION: None

INFORMATION ITEMS: There was a presentation by GTG informing the board of their direction in our strategic plan. They also met with GIS staff from various agencies to gather information and data.

Multiple agencies have expressed an interest in seeing the Cry Wolf (Alarm Billing) module offered by HTE. A demonstration will be scheduled in the near future.

Regarding the pending lawsuit, our attorney has advised us they have requested an extension for filing their motion. It will now be due on September 6th.

Sgt. Bob Harper expressed to the board his pleasure of working with them over the years, and wished everyone well.

EXECUTIVE SESSION:

MOTION: by Deputy Chief Harris, second by Sgt. Harper, to adjourn. All members present voted AYE. Motion passed.
Meeting adjourned at 10:37 AM

**The next meeting is Thursday September 20, 2007
9:00 AM Woodstock Police Department**

Coordinator's Report for August 16, 2007

HTE APPLICATIONS-

- ❖ The Naviline 5.0 upgrade was completed last week. There have been issues with the speed of downloading and refreshing pages, and that determined to be due to a fiber optic repeater. Parts are on order and will be replaced as soon as they come in.
- ❖ Mobile 5.0 Upgrade is scheduled for the first week of October. This will include MDB, Mobile Flash, LG Mobile, and Field Reporting. As in the past, a CD and instruction sheet will be distributed. The ISIS (State Access) will be happening this week as well.
- ❖ There is a meeting set up with Jim Baker and Maureen Maher to discuss the CAD6, ISIS, and the Mobile 5.0 upgrade. This will allow them to see how we are set up, and how CAD6 needs to be configured for our agencies.
- ❖ The next role swap (moving from one AS/400 to the other) is going to be within the next week or so. Notices will be sent out when it's going to happen.
- ❖ With regards to CAD6, the use of response plans is highly recommended, and sub beats MUST be entered for every address. The 9-1-1 office is in the process of working with agencies who do not currently have one in place. This is for both Fire and Police.

PSAP/911-

NETWORK / VERIZON-

- ❖ **Verizon** – Emails were sent out to all agencies using the Verizon 555D Aircards regarding the rollout of the new hardware. Ryan will be in contact with the agencies to coordinate implementation.

CORRESPONDENCE-

MISCELLANEOUS INFORMATION-

- Please advise dispatch centers to contact the office during normal business hours prior to trying Tiki or Wileen on their cell phones. Thank you

REMINDERS –

- EMD class begins today.
- Please take a moment to check the area around the PC's and UPSs in your dispatch centers. Dust and debris can cause overheating, ultimately resulting in damage to hardware and system failures.